



NRC VACANCY

Assistant Technical Services Manager

National Renal Care has grown and evolved into the leading total kidney and disease management organisation in South Africa. NRC cares, not only for its patients but also for society and earth.

National Renal Care situated in **Gauteng** seeks to recruit an ambitious, talented, goal driven and self-motivated individual to fulfil the role of an **Assistant Technical Services Manager**.

ROLE SUMMARY

Support the National Technical Manager with the up keep of all Dialyses related equipment on a National level. Direct reporting to Technical Services Manager.

REQUIREMENTS AND EXPERIENCE:

- Diploma in electronics or Diploma in clinical engineering.
- Five years' experience in the maintenance of medical equipment. Field service.
- Management experience would be an advantage.
- Must be able to clearly communicate.
- PC literate.
- Knowledge in the dialyses environment would be an advantage.
- Prior ISO and medical device SOP knowledge will be an advantage.
- Driver's license
- Must be able to travel nationally between all regions.

KEY PERFORMANCE AREAS:

- Overseeing and management of the Service team and Transport team on a national basis, with regular reporting to the Technical Services Manager.
- To manage with in the allocated budget.
- Technician, Management:
- Managing the Technical team in all regions.





- Managing Technical subcontractors.
- Assigning service schedules, including upgrades and FOC's as per manufacturer's specification are completed within the prescribed time.
- Assuring correct resources allocated to prevent operational down time.
- Regular communication with Operational team including UL in case of prolong periods of equipment down time. (must be available via telephone after hours)
- To be proactive in identifying trends to reduce operational down times.
- Accurate record keeping of all R&M
- Assets and stock management.
- Compliance with all set out contracts. (PPT)
- Transport management:
 - To manage the transport/drivers with the assistance of the Transport Coordinator.
 - Fleet management.
 - Shift rostering and assigning to assure compliance with operational needs and BCEA.
 - Overseeing route planning to assure correct resource utilisation and allocation to remain within the prescribed turnaround time.
- Keep up to date with National Renal Care's evolving policies and procedures.
- Actively participate in social responsibility programs.
- Any ad-hoc duties as and when required.

HOW TO APPLY:

- Should you be suitably qualified and experienced, please forward your curriculum vitae to recruit.coastal@nrc.co.za quoting the job title in the subject line, on or before **01 August 2018**.





NATIONAL RENAL CARE IS AN EQUAL OPPORTUNITY EMPLOYER

The Company's approved Employment Equity plan and targets will be considered as part of the recruitment process aligned to the Group's Employment Equity strategy. National Renal Care actively supports the recruitment of people with disabilities.

Please note:

- Please note that reference checks for applicants will be conducted with current and past employers. Reference check for internal applicants will be conducted with the direct line manager/s. Employees are encouraged to discuss internal job applications with their direct line manager to ensure that the line manager is aware of the application.
- In the event of a candidate having any disability that may impair the individual's ability to perform the job function, the candidate must kindly inform the employer so that an assessment for reasonable accommodation can be made.
- By applying for this position and providing us with your CV and other personal information, you are consenting to the information being used for the specific purpose for which it was provided, which is recruitment purposes and possible appointment purposes (should you be successful).
- Please note that your information will be processed for recruitment purposes only or for such purposes relating to assessing the establishment of an employment relationship with yourself, and this will be done in accordance with the applicable data protection and privacy legislation. We confirm that such information will not be used for any other purpose without obtaining your prior consent.
- If your application is not successful, we retain your CV and other information provided for a period of 6 months after which it will be destroyed in a secure manner. If you object to your information being used in accordance with the aforementioned clauses, please indicate your objection and we will immediately destroy your personal information in a secure manner.
- If you are not contacted within **2 weeks** of the closing date, please regard your application as unsuccessful.

